



## Center Base Group Leader Teacher

**LAMOUR Community Health Institute and LBD Counseling and Consulting Clinic** was developed to provide an essential link between the community, the health care and human services system. Our counselors and staff are multicultural providers that speak and understand the cultural needs of the community. Our specialty is using a blend of Dialectical behavior therapy (DBT) integrated into our behavioral health program services that meet the needs of children, adolescents, families and adults.

We are a Multi Services Community Based Agency that is committed to advocating and providing community based, culturally-competent, and comprehensive programming services. We have a responsibility to the communities we serve and to the staff we employ to help them develop their potential.

**LOCATION:** Serving main office Randolph, MA 02368. At times will travel to work at homes, school and within the community.

### **JOB SUMMARY:**

Work as a Behavior Technician providing groups and center based interventions behavioral intervention services to patient with Autism Spectrum Disorder (DSM 5) or an Autistic Disorder/Asperger's Disorder/PDD, NOS. Behavior Technicians are responsible for implementing Applied Behavioral Analysis (ABA) based programs as directed by Licensed Applied Behavior Analyst/ Board Certified Behavior Analyst Supervisor and mental health professional. This is performed in accordance with outpatient mental health clinic program

### **LOCATION:**

Serving Randolph; main office Randolph, MA 02368, part- time

### **REQUIRED EXPERIENCE:**

### **QUALIFICATIONS:**

Preferred candidate having a bachelor's degree in a human services field from an accredited institution and one (1) year of relevant experience working with families and youth. Candidates with no bachelor degree must have an associate's degree the following:

1. High School Diploma
2. Board Certified Registered Behavioral Technician (RBT)
3. Two (2) years experience preferred
4. CRI certification.

Or

Be willing to be training as a RBT, qualifies as a Group Leader from the Department of EEC Teacher/ Lead Teacher and at least 18 years old, or have a high school diploma in early



childhood education program, or meet with the following experiences and credentials. Must have 1 year experiences in providing service coordination and children's developmental play groups and team lead in classroom instruction for program.

Must be Cultural and Linguistic competence, bilingual a plus; Haitian Creole, Portuguese Creole, Spanish, Chinese or Vietnamese.

#### **RESPONSIBILITIES:**

1. Reports to the Licensed Applied Behavior Analyst/ Board Certified Behavior Analyst (BCBA) Supervisor and other supervisors.
2. Completes a BCBA Supervisor approved RBT course and keeps registration to the BACB current.
3. Assists the BCBA /Supervisor in implementing behavioral programming in a 1:1 setting.
4. Monitors patient's progress on implementation of the goals of the treatment plan developed by the BCBA /Supervisor.

#### **POSITION OVERVIEW:**

- Collects data, conducts assessments (e.g., stimulus preference assessments) and writes progress notes on each patient intervention within program professional standards.
- With the BCBA, instructs patients and family/significant others in home programs and protocols.
- Provides coaching, support, and guidance to the patient's parent/guardian/caregiver in implementing treatment plan.
- Directly implements skill-acquisition and behavior-reduction plans developed by BCBA /Supervisor
- Attends all supervision meetings, in-service and care conferences programs as assigned.
- Instructs patient's parent/guardian/caregiver in program with BCBA /Supervisor.
- Observes confidentiality and safeguards on all patient related information.
- Reports to the BCBA Supervisor if the patient is not achieving the goals and objectives set forth in the treatment plan.
- Immediately reports to BCBA Supervisor any patient incidents/variances or complaints.
- Adheres to Agency standards and consistently interprets and accurately performs all assigned responsibilities.
- Reports all incomplete work assignments to BCBA Supervisor.
- Demonstrates effective time management, organizational skills through timely submission of documentation and infrequent overtime for routine assignments.

#### **RESPONSIBILITIES:**

- Assists the lead teacher in managing a classroom Out of School programs with the duties below. Instructs and supervises children in social and developmental activities and generally provide one-on-one attention when needed.
- Plans activities for children, such as storytelling or art projects. Must help organize the classroom and plan intellectual activities for children, per the lead teacher's requests.
- Interacts with children, prepares snacks, teaches children about numbers, colors and shapes, helps them get dressed and changes their diapers when needed.



- Evaluates children’s social development and physical well-being, and should be prepared to take on the role of lead teacher when needed.
- Maintains activities: plans and implements activities to meet the physical, social, emotional and intellectual needs of children in the program. Provides nutritious snacks and meals. Provides adequate equipment and activities. Ensures equipment and facility are clean, well maintained and safe at all times. Schedules weekly and monthly programs and activities. Develops activities that introduce math and literacy concepts.
- Supervises children in the program: ensures children are supervised at all times. Establishes routines and provides positive guidance. Provides a safe and secure environment for children to feel comfortable. Implements positive discipline when required. Clearly and effectively communicates in a manner that children understand. Observes and make notes of children’s progress. Integrates special needs children in a positive and respectful manner.
- Communicates with parents and members of the community: reports and discusses children’s development with parents. Discusses identified problems and needs with professionals.
- Maintains program administration: keeps parents informed of program expectations, program activities and their child’s progress.
- Must maintain clean CORI AND SORI
- Understands and adheres to all policies and procedures.

**KEY SKILLS & BEHAVIOR:**

Strong analytical skills and interpersonal skills willing to work directly with patients and clients

Ability to communicate effectively within a variety of situations and diverse populations

Ability to work independently and as part of a team

Excellent time management skills

Computer literate, and understands teach methods;

Excellent verbal and written communications skills;

Strong decision making skills;

Strong time management skills;

Strong teaching skills;

Appreciation of cultural diversity and sensitivity towards target population;

Ability to provide services that deal with the individual's broad spectrum of needs;

Ability to interact with all relevant components of the health care system and community agencies.

**Group Leader/ Teacher for LAMOUR BY DESIGN, INC. must have the following**

**SALARY & BENEFITS:**

- \$10 to 25 depending on licensure February, April, after school, summer camp
- Must be available Monday to Friday 2:30 am to 6:30 am or 9:30 am to 3: 30pm weekend  
Saturdays: may change due to Seasons programming

**TO APPLY:**

- Email cover letter and resume to [HR@lamourgroupp.org](mailto:HR@lamourgroupp.org)

***\*Must be able to operate a motor vehicle and travel locally (as required by Plan).***